



# FLIC Votes

## Civic Engagement Organizer- South Florida

### FLIC Votes

FLIC Votes' mission is to expand democracy by shaping an active and conscious electorate that reflects the diversity of Florida while engaging those who can't yet vote. We do so through continuous civic engagement, with electoral campaigns and issue organizing that are woven together to transform governance.

### Job Description

FLIC Votes and its partners drive a powerful civic engagement program in Florida, particularly engaging New American (naturalized) voters and BIPOC voters. FLIC Votes' Civic Engagement Organizers build strong volunteer teams to execute extensive regional outreach, including but not limited to door-to-door canvassing, phone and text banking, and community events.

The South Florida Civic Engagement Organizer must be bilingual in English and Spanish and be comfortable with training and leading a volunteer team on organizing, voter registration, voter mobilization, volunteer recruitment, and GOTV techniques following guidelines provided by the organization. This position is temporary.

### Responsibilities:

- Recruit and build a local volunteer team to support community outreach and engagement.
- Lead extensive campaigns on voter registration, voter mobilization, volunteer recruitment, political education, and local grassroots organizing efforts.
- Utilize appropriate systems (VAN and CRM) to ensure adequate data collection to track the progress of campaigns and programs
- Organize strategic events for voter mobilization, vote by mail, and voter registration in coordination with partner organizations
- Coordinate with partner organizations and internal teams to involve their members in FLIC Votes civic engagement activities and events
- Collaborate in the design and implementation of voter mobilization training programs for FLIC Votes volunteers.
- Support the electoral goals of FLIC Votes by mobilizing voters for endorsed candidates and initiatives.

### Qualifications:

- 1-3 years experience as an organizer, fellow, or civic engagement lead volunteer
- Experience in recruiting, training, and managing volunteers and paid staff
- Experience in electoral campaigns or field operations focused on voter contact
- Proficiency using America Votes Votebuilder (VAN) and EveryAction (CRM)

- Experience with voter contact tools such as Hustle, ThruText, ThruTalk, HubDialer, VPB Connect, etc.
- Ability to self-manage, drive personal productivity, and manage multiple projects while working remotely or independently.
- Ability to work long or irregular hours, including **evenings** and **weekends**, as needed.
- Ability to work collaboratively and as part of a team to advance the mission/goals of the organization.
- Ability to interact with and understand people of various social, cultural, economic, and educational backgrounds.
- Fluency in English and Spanish
- A valid driver's license, ability to drive, and reliable access to own vehicle are required.
- Applicants must share a strong commitment to FLIC Votes' mission and be able to draw others into our immigration advocacy work.

## **Salary**

**Salary Range: \$51,000 - \$57,000 per year (commensurate with experience)**

**Employment Type:** Temporary

## **Benefits**

- 100% Paid Benefits (Health, Vision, Dental, STD, LTD, Life Insurance)
- Parental Leave
- 14 Paid Holidays
- Flexible Work Schedule

How to apply: Send a resume, work history, and references to [hr@flic.org](mailto:hr@flic.org) *Applications will be accepted until the position is filled.*

*FLICVotes is an equal opportunity/affirmative action employer and encourages applications from all qualified people, including women, people of color, persons with disabilities, and LGBTQ individuals.*